



Job Description Worship Director

Reports to: Associate Pastor/Worship

Status: Full-time, Sunday-Thursday (evenings, weekends, and special events as needed)

Principle Function: The Worship Director is to work under the direct supervision of the Associate Pastor/Worship to fulfill the responsibilities associated with utilizing music as an element of corporate worship for all ministries of Scotts Hill.

Position Recommended Requirements:

1. Proficient in the following softwares:
 - a. ProPresenter
 - b. Ableton Live
 - c. Logic Pro X
 - d. Omnisphere (and other plug-in softwares)
 - i. Musical Notation software of choice
2. Proficient in the following instruments:
 - a. Drums
 - b. Keys/Piano
 - c. Bass Guitar
 - d. Acoustic Guitar
 - e. Electric Guitar
3. Able to lead and train volunteer musicians with excellence.
4. Proficient in vocal ability to lead worship.

Specific Responsibilities:

1. Work under the direct supervision of the Associate Pastor/Worship with a commitment to fulfill the vision and goals for the ministries of SHBC.
2. Help with recruiting, training, and development of all musicians at SHBC.
3. Provide direction, when necessary, to band members during rehearsals.
4. Work with the Associate Pastor/Worship and Assistant Pastor/Worship in preparing for and leading weekly worship services.
5. Provide weekly leadership to Student Ministry Mid-week services
6. Provide consultation and assistance to all ministries in the area of music leadership, development, and worship leading, as determined by the Assistant Pastor/Worship.
7. Attend all necessary planning meetings for corporate gatherings where music is utilized as an element of the service, as well as special services and events.

8. Arrange all necessary materials (stem tracks, chord charts, etc.) for Sunday services and musician preparations
9. Assist in setting up rehearsal and performance space for musicians, when needed.
10. Manage and maintain all musical equipment.
11. Provide necessary support to other members of the Music, Communications, and Production team.
12. Assist in song-writing and recording efforts as led by the Assistant Pastor/Worship.
13. Prepare sheet music for instrumentalists that need score sheets (orchestral music, pianists, individual solo instruments, etc.)
14. Other duties as assigned.
15. Read and follow the guidelines, procedures, and policies as set forth in the Employee Handbook.

Workplace Culture

- An *aggressive* mindset. (“go-getter” for the kingdom)
- A *faithful* spirit. (strong personal faith in Jesus)
- An *innovative* approach. (creative problem solving)
- A *relational* heart. (commitment to people over programs)
- An *excellent* work-ethic. (passion for raising the bar)

Signature _____ **Date** _____